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**Warwickshire Community and Voluntary Action**

**2020/21 Annual General Meeting**

**Held on Tuesday 2nd November 2021 at 2.00 pm**

***Via Zoom***

**CEO’s Welcome and Introduction**

Kate Morrison, CAVA Chief Executive, welcomed everyone to our 13th AGM. Kate covered Zoom housekeeping before passing over to Andrew Gabbitas, CAVA Chair.

Andrew Gabbitas welcomed everyone, in particular to the mayors, leaders, and councillors from the local authorities within Warwickshire and Solihull and the representatives of public, voluntary and charitable organisations.

Our Treasurer, Jatinder Birdi, has now completed three full terms as Trustee and has to retire as a Trustee and Treasurer at this AGM. Jatinder has played a key role in overseeing and guiding CAVA's finances through the last nine challenging and demanding years. His wisdom and foresight will be greatly missed. Jatinder was thanked for his contribution and wished well in all his continuing roles in the communities of Warwickshire and Solihull.

Kate Morrison was asked to read out the apologies of note:

Lady Willoughby de Broke High Sheriff of Warwickshire

Cllr Ken Meeson Mayor of Solihull

Cllr Neale Murphy Warwick District Council

Cllr Wallace Redford WCC

Kim Slater Warwickshire Rural Community Council (WRCC)

Debbie Tedds Chief Constable

Bridget Winstanley

Sue Lodge CAVA Trustee

Steve Maxey North Warwickshire Borough Council

Andrew Gabbitas asked if there were any other apologies to note. None were offered.

**Approval of 2020 Minutes**

Andrew Gabbitas asked for approval of the 2019/20 Annual General Meeting minutes held on 4th November 2020.

*The approval of the minutes was proposed by Tony Guy, CAVA Trustee*

*This was seconded by Jatinder Birdi, CAVA Treasurer*

The minutes were unanimously approved.

There were no matters arising.

**Chief Executive’s Report**

Kate Morrison presented an overview of some of the organisational achievements of the past year picking out key highlights from this year’s annual report, a copy of which can be found on our website.

<http://www.wcava.org.uk/annual-review-and-accounts>

**Treasurer’s Review and Annual Accounts**

Jatinder Birdi, WCAVA Treasurer, gave an overview of the 2020/21 WCAVA finances.

Jatinder reported that a summary of the accounts could be found in the Annual Report and a full copy could be found on the WCAVA website: <http://www.wcava.org.uk/annual-review-and-accounts>

**Resolution 1**

**Proposal of Accounts to the Membership**

*Jatinder Birdi proposed the director’s report and financial statements for the year ended 31st March 2021 and the Auditor’s report to the meeting.*

*Seconded by Phil Robson, CAVA Trustee*

Members present confirmed that they were all in favour.

**Resolution 2**

**Appointment of Auditors**

*Jatinder Birdi proposed that the current auditors Burgis and Bullock are re-appointed for 2021/22 and the Directors authorised to fix their remuneration.*

*Seconded by Cheryl Rawbone, CAVA Trustee*

Members present confirmed that they were all in favour.

**Nominations and Appointment of Directors**

Kate Morrison explained that a third, or the nearest to one third, of the Board retire annually. This year Jatinder Birdi and Sue Lodge will stand down from the Board at this AGM. Kate thanked Jatinder for his support. Sue Lodge has decided not to stand for re-election. There is therefore no requirement this year for a Trustee to stand down and be re-elected.

Kate Morrison explained we are still keen to increase the size of the Board and are actively encouraging members and contacts to consider joining the CAVA Board of Trustees.

Phil Robson, CAVA Vice Chair expressed his gratitude to Jatinder Birdi, Andrew Gabbitas, Kate Morrison and the Senior Management Team for their hard work and dedication. Phil Robson gave his vote of thanks and then introduced the CAVA Area Managers Alison Thompson, Jane Holdsworth & Tracy Southam to present Our Year Through COVID.

**Vote of Thanks and Close of Formal AGM**

Andrew Gabbitas expressed his thanks to all staff, volunteers and fellow Board members.

Meeting ended at 15:20pm.

Signed ………………………………….

Date ……………………………………..